

WITCHAM PARISH COUNCIL



CLERK:

Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147

To All Members of the Council

You are hereby summoned to attend an additional Meeting of the Parish Council to be held on Wednesday 7 December 2022 in the Village Hall at 7.30 pm for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

- 22/212 To receive and accept any apologies for absence
- 22/213 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 22/214 Dispensations:
To note any new Dispensations granted: Nil
- 22/215 Public Participation
To allow 15 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at this meeting.
- 22/216 Neighbourhood Plan
To receive draft Minutes of meeting of the Neighbourhood Plan Working Party held on 22 November 2022 (attached) and to consider recommendations to proceed with developing a Neighbourhood Plan for Witcham, including to engage Places 4 People, Consultants, to assist in the process at a fee of up to £10,000 and apply for Locality Grant for expenses to 31 March 2023, and to take out annual subscription with www.parish-online for access to maps at £60 per annum.
- 22/217 Planning Application
22/00578/FUL Witcham House, Headleys Lane - construction of double detached garage/horsebox store, conversion of existing garages with room above and an orangery. Amendment to the orangery and garage
- 22/218 Finance
To approve receipts and payments for December 2022. (to follow)

SJBell

S J Bell

CLERK/RFO - 30 November 2022

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .